



JOB POSTING – Blue Ocean Golf Club

Position Title:	Golf Shop Sales Associate	<i>Blue Ocean Golf Club is a public 18-hole championship golf course with a full service golf shop, covered practice facility, golf academy, clubhouse and the Blue Ocean Bar & Grill. Located in beautiful Sechelt BC on the scenic "Sunshine Coast," Blue Ocean offers guests a great golf and culinary experience with exceptional service, stunning scenery, and meticulous course conditioning.</i>
Department:	Golf Operations	
Course:	Blue Ocean Golf Club	
Reports to:	Head Golf Professional	
Job Type:	Seasonal Part Time – Full Time	
Application Deadline:	Open	
Start Date:	As soon as possible	

POSITION OBJECTIVE

1. To ensure the proficient operation of the Golf Shop, and Tee Sheet.
2. To ensure that exceptional guest service is provided and that our guests enjoy a great golf experience.

DUTIES AND RESPONSIBILITIES

1. **Golf Shop**
 - Ensuring tee times are booked and checked in accurately.
 - Assisting in keeping the Golf Shop tidy and merchandised.
 - Selling golf related merchandise including balls, shoes, clothing, accessories, equipment, etc.
 - Opening/Closing Golf Shop in a timely and effective manner.
 - Cashing in/out accurately and efficiently.
 - Acting as "Manager on Duty" when required.
 - Attending to guest requests and complaints as required.
 - Effectively communicating with outside services to ensure guest satisfaction and efficient timing.
 - Working effectively with other team members in all departments.
 - Assisting with large groups and tournaments to ensure that guests' expectations are exceeded.
 - Arriving on time reliably and in a presentable manner.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES

Technical Skills and Knowledge

- Some knowledge of golf or experience in the golf industry

- Problem solving and decision making abilities
- Basic computer competency. Familiarity with Microsoft Office programs an asset
- Proficiency and experience with POS software

Abilities

- High level of organizational skills
- Exceptional communication skills
- Quick evaluation and decision making abilities
- Strong comprehension of English Language (oral and written)
- Must be able to work in a fast-paced environment
- Must be organized and maintain a positive attitude
- Ability to work in an unsupervised environment

WORK CHARACTERISTICS

Work Characteristics

- May require some heavy lifting
- Mostly indoor work with some brief outdoor work required
- Will be required to work on a shift basis, including weekends, evenings and holidays when necessary

Please send resume and references to:

Ken Langdon, General Manager Blue Ocean Golf Club

See Details www.blueoceangolf.ca

Seasonal Part-time to Full-time

Competitive hourly wage commensurate with experience

Complimentary stand-by golfing privileges

Complimentary spousal golfing privileges if over 22 hours per week

50% off 1 meal per shift while working

Option to purchase goods from the Golf Shop for cost + 10%

Only successful candidates will be contacted for interviews