



## JOB POSTING – Blue Ocean Golf Club

<b>Position Title:</b>	<b>Golf Shop Sales Associate</b>
<b>Department:</b>	Golf Operations
<b>Course:</b>	Blue Ocean Golf Club
<b>Reports to:</b>	Head Golf Professional
<b>Job Type:</b>	Seasonal Part Time – Full Time
<b>Application Deadline:</b>	Open
<b>Start Date:</b>	As soon as possible

*Blue Ocean Golf Club is a public 18-hole championship golf course with a full service golf shop, covered practice facility, golf academy, clubhouse and the Blue Ocean Bar & Grill. Located in beautiful Sechelt BC on the scenic "Sunshine Coast," Blue Ocean offers guests a great golf and culinary experience with exceptional service, stunning scenery, and meticulous course conditioning.*

### POSITION OBJECTIVE

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1. To ensure the proficient operation of the Golf Shop, and Tee Sheet.
2. To ensure that exceptional guest service is provided and that our guests enjoy a great golf experience.

### DUTIES AND RESPONSIBILITIES

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1. **Golf Shop**
  - Ensuring tee times are booked and checked in accurately.
  - Assisting in keeping the Golf Shop tidy and merchandised.
  - Selling golf related merchandise including balls, shoes, clothing, accessories, equipment, etc.
  - Opening/Closing Golf Shop in a timely and effective manner.
  - Cashing in/out accurately and efficiently.
  - Acting as "Manager on Duty" when required.
  - Attending to guest requests and complaints as required.
  - Effectively communicating with outside services to ensure guest satisfaction and efficient timing.
  - Working effectively with other team members in all departments.
  - Assisting with large groups and tournaments to ensure that guests' expectations are exceeded.
  - Arriving on time reliably and in a presentable manner.

### REQUIRED SKILLS, KNOWLEDGE AND ABILITIES

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#### Technical Skills and Knowledge

- Some knowledge of golf or experience in the golf industry

- Problem solving and decision making abilities
- Basic computer competency. Familiarity with Microsoft Office programs an asset
- Proficiency and experience with POS software

#### **Abilities**

- High level of organizational skills
- Exceptional communication skills
- Quick evaluation and decision making abilities
- Strong comprehension of English Language (oral and written)
- Must be able to work in a fast-paced environment
- Must be organized and maintain a positive attitude
- Ability to work in an unsupervised environment

### **WORK CHARACTERISTICS**

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#### **Work Characteristics**

- May require some heavy lifting
- Mostly indoor work with some brief outdoor work required
- Will be required to work on a shift basis, including weekends, evenings and holidays when necessary

#### **Please send resume and references to:**

Ed Boni, Head Golf Professional, Blue Ocean Golf Club

[eboni@blueoceangolf.ca](mailto:eboni@blueoceangolf.ca) See Details [www.blueoceangolf.ca](http://www.blueoceangolf.ca)

Seasonal Part-time to Full-time

Competitive hourly wage commensurate with experience

Complimentary stand-by golfing privileges

Complimentary spousal golfing privileges if over 22 hours per week

50% off 1 meal per shift while working

Option to purchase goods from the Golf Shop for cost + 10%

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Only successful candidates will be contacted for interviews