# JOB POSTING - Blue Ocean Golf Club



**Position Title: Restaurant Manager** 

**Department: Food and Beverage** 

**Reports to: General Manager** 

Job Type: Salary Mar to mid-Oct.

Hourly wage for events mid-Oct through Feb

Blue Ocean Golf Club is a public 18-hole championship golf course with a full service golf shop, covered practice facility, golf academy, clubhouse and the Blue Ocean Bar & Grill. Located in beautiful Sechelt BC on the scenic "Sunshine Coast," Blue Ocean offers guests a great golf and culinary experience with exceptional service, stunning scenery, and meticulous course conditioning.

#### **POSITION SUMMARY**

You are an experienced, career minded Food and Beverage professional looking to advance their career in a fast paced, fun environment. Open for lunch and dinner mid-March through mid-October, part time October November, and for events only December through February, you'll enjoy a flexible winter schedule. Overseeing Front of House, you'll ensure the proficient operation of the Food and Beverage Department.

#### **DUTIES AND RESPONSIBILITIES**

- 1. Ensure a great guest experience for members and guests.
- 2. Serving and bartending.
- 3. Scheduling front of house team.
- 4. Coach, develop and train servers and assistance with hiring.
- 5. Maintain the Point of Sale software accurately.
- 6. Monitor, order, and report on liquor inventory.
- 7. Schedule for and execute event bookings to a high standard.
- 8. Personally handle complaints and advise General Manager about appropriate corrective action.
- 9. Work with General Manager to develop restaurant budget and monitor financial performance.
- 10. Implement sales and marketing promotions.

### **REQUIRED SKILLS AND ABILITIES**

- 1. Valid Serving It Right certificate.
- 2. Minimum 2 years serving and bartending experience.
- 3. Education related to industry or of a business nature.
- 4. Excellent communication and guest service skills. Friendly telephone manner.
- 5. Strong computer skills, including familiarity with Apple iPad, Microsoft Office Word and Excel, email.
- 6. Have your own vehicle and able to get to and from the golf club early and late hours.

#### **WORK CHARACTERISTICS**

- 1. Mostly indoor, some outdoor, some office work.
- 2. Fun, fast paced multi-tasking role.
- 3. Some light lifting required.
- 4. Full time. Flexible 7 days, evenings, weekends and holidays are required.
- 5. Restaurant closes January through February and is open for event bookings only.

### **STRUCTURE**

- 1. Reports to: General Manager
- 2. Direct Reports: Front of House Supervisor, Servers, Refreshment Cart

### **SALARY AND BENEFITS**

- 1. Salary commensurate with experience March through early Oct.
- 2. Hourly wage for part time and events mid October end February
- 3. Daily tips and share of event service charges.
- 4. Complimentary stand-by golf, power cart, rental club and range ball privileges.
- 5. 1 complimentary meal per day when working.
- 6. Option to purchase golf shop merchandise and equipment at cost + 10%.

## Please send your resume and cover letter by email to:

Ken Langdon | General Manager

klangdon@blueoceangolf.ca | (604) 885-2700 ext.102

Position begins: February 25, 2024 (flexible)